

Office 2016

MS Access 2016 Part 1

March 5 & 6, 2020
 June 10 & 11, 2020

MS Access 2016 Part 2

March 12 & 13, 2020
 June 17 & 18, 2020

MS Access 2016 Part 3

March 19 & 20, 2020
 June 24 & 25, 2020

MS Excel 2016 Part 1

May 4 & 5, 2020
 July 13 & 14, 2020

MS Excel 2016 Part 2

March 3 & 4, 2020
 May 11 & 12, 2020
 July 20 & 21, 2020

MS Excel 2016 Part 3

March 11 & 12, 2020
 May 18 & 19, 2020
 July 27 & 28, 2020

Data Analysis w/Pivot Tables

March 23, 2020
 June 2, 2020
 August 4, 2020

Data Analysis w/Power Pivot

April 1, 2020
 June 11, 2020
 August 13, 2020

Excel Dashboards

April 6, 2020
 June 15, 2020
 August 17, 2020

MS PowerPoint 2016 Part 1

June 8 & 9, 2020

MS PowerPoint 2016 Part 2

June 22 & 23, 2020

-Spring/Summer 2020

PDI Offers Blended Computer Training Experience

PDI now offers a blended training experience that includes instructor-led workshops plus these online components available to you on any mobile device.

- **E-Book** - an electronic version of your printed book, readable on any computer or mobile device
- **Files** - the practice files used in class
- **Assessments** - Detailed evaluations based on course content
- **Learn To** - Short video tutorials reinforcing and expanding key concepts of the course
- **Checklist** - Quick reference material and step-by-step instructions for tasks covered in the class in an easy-to-find format

Contract Training

Do you and your co-workers all need to brush up on your computer skills? Contract training through PDI could be the answer. Contact Frank Thomas at 309-690-6915 or fthomas@icc.edu to learn more about our group training rates.

PDI Computer Training Schedule is now a part of the ICC GoGuide.

Visit our website, www.icc.edu/pdi and click on the GoGuide link.



For more information, visit us on the web at www.icc.edu/pdi or call 309-690-6900